

Creston & District Historical & Museum Society

Meeting Agenda

Tuesday January 9, 2024, 6:30 PM Carr Building

Welcome Back everyone and Happy New Year!

*We acknowledge that we meet on the unceded traditional territory of the
Yaqan Nukiy within the Ktunaxa Nation.*

Present: Ian, Tammy, Jason (President), Brenda (Secretary), Bunny by zoom, Todd

Absent: Jim

Call To Order: Jason called the meeting to order at 6:32

Acceptance of Meeting Agenda: Jason to add update from Lou Knafla. Ian motioned to accept the agenda, Brenda seconded. Carried Unanimous.

Acceptance of Meeting Minutes from December 12: Ian motioned to accept the meeting minutes, Brenda seconded. Carried Unanimous.

Previous Business:

- **Status of Reconnect Tech -Todd:** - The employment agreement has been terminated. There will however be another invoice as the contract specified a month notice. Jason said that Lou said he paid for the google G-suite set up for the fall through January on his own dime. The amounts are small but we need to take over the monthly payments. Tammy said she will follow up as they go through google for non profits. Jason has the totals and we will reimburse Lou.

- **Status of Employment Agreement with Rita Patstone Accounting:** Todd has been dealing with Rita primarily. Do we continue to engage Rita Patstone as accountant? Jason's concern is whether it's actually detrimental or beneficial and/or cost effective to having them do all the work. The suggestion is to adopt Quick Books and continue to have Rita do month end. Todd and Tammy can work on the Quick Books together and the accountant looks at each month end as a safety precaution. Everything is cloud based and there will be a monthly cost. Bunny motioned to end the relationship with Rita Patstone Accounting effective January 10 2024 with a month notice as per the written agreement (even though there was never a signed enagement letter we will honor the terms.) Brenda seconded the motion. Carried Unanimous. Patstone accounting will do the year end review as this motion was approved in the AGM in April of 2023.
- **Discussion regarding Employment Offer to Alyson Small:** If we raise the offer from \$25 per hour to something higher we need to think about the financial situation of the Museum. This is a part time position and there are quite a few benefits built into it that normally would not be there in other employment. Todd said he did a review of BC Museums and the \$25 rate of pay was considered to be a fair wage. Todd looked at 50 Museums overall and their corresponding salaries for staff and virtually all are paid 40K or less per year. Based on the investigating Todd has done the Board agreed this is a firm and competing offer and a generous offer. We will post this position if Alyson decides to pass on the employment offer.
- **Windows and Doors at Pyramid Update:** We have yet to pick these up although they have been paid for. It's one door and three windows and Pyramid will deliver them to the Museum. Jason has space at his garage if there is none at the Museum. Jason will contact Pyramid. Ian suggested to put these items on facebook to see if we can sell them.

New Business:

- **Financial Report: Tammy/Todd** - It has been completed up until December 2023. Just a rough outline re income it was at \$245,000 expenses \$309,000 so that puts the Museum at nearly \$65,000 over budget.
- **Top Priorities for Temporary Board:** Jason handed out a list of the priorities that were submitted by the members for review. Can we build something to house the Murphy equipment in? It could go between the building eaves and once that is accomplished we could then ask for volunteers for ideas about what to do with this equipment. The train repairs are covered but we must wait till spring to complete them. We could use volunteer work bees for clean up in and around the Museum. We need upgrades for the old computers, Alyson's is on it's last legs. The furniture in the office is also antiquated and not ergonomic. Todd is willing to put together a list of what we might need for upgrades for both. Nominating committee needs to be struck and we should look at this at the next meeting. We could create an application form for people who are interested in joining te Board and with the data look at where our gaps are and what skills etc might be needed for a solid Board. The maximum of Board members as per the bylaws is 7 Directors. We also need to review the bylaws and make some necessary changes.
- **Meeting with RDCK/Mayor on Thursday:** Jason says they are looking for an update on the Museum's budget and what our goals are short and longer term. Jason, Tammy and Todd to attend.

Manager's Report: Tammy said there is not much to report since there was only three days of work in the month. She has arranged for an Argus demonstration on Thursday January 18 at 11:30 for interested Board members. There is also going to be a lecture series with Luanne Armstrong and friends which will run over the next couple of months, eight lectures on

successive weekends at the Library. Tammy is onboard as one of the presenters. is still on.

Bunny motioned to adjourn the meeting at 8:03. Ian Seconded. Carried Unanimous.

Next Meeting February 13, 2024 @ 6PM