

**Creston District Historical & Museum Society**

**Meeting Minutes**

***Tuesday March 12, 2024 Carr Building 6PM***

*We acknowledge that we meet on the unceded traditional territory of the Yaqan Nukiy within the Ktunaxa Nation*

**Present:** Jason (President), Todd, Tammy, Brenda(Secretary)

Regrets: Ian, Jim (Unable to patch Bunny in via computer)

**Chair to Call the Meeting To Order:** Jason called the meeting to order at 5:59.

**Review and Acceptance of Meeting Agenda:** Todd motioned to accept the agenda, Brenda seconded. Carried Unanimous

**Review and Acceptance of Meeting Minutes from February 13, 2024:** Todd motioned to accept the minutes Brenda seconded Carried Unanimous.

**Old Business:**

- **Financial Report: Todd & Tammy:** Everything is in order no obvious issues or questions.
- **Selection of Accounting Software/Sage Quickbooks:** Todd said that Lenke uses Sage 50. The cost is \$900 per year plus an additional \$500 for payroll (which is very simple)- total \$1400. However the program does not integrate with Square. But even with those drawbacks the best decision is to go with Sage 50.
- **Collections Management System Decision:** After much review of the ones available, Argus is unaffordable, Catalogit has a fee but it also has pretty good support. It's \$50 per month or \$600 USD per year. The cost of migration to CatalogIt by itself is \$4000 but it is a one time thing. There are some downsides to Catalogit but nothing that can't be overcome. Brenda motioned to purchase the data base collections system Catalogit for our

collections management platform at an initial cost of \$4000. Todd seconded. Carried Unanimous.

- **Report from Nominating Committee:** Todd said initially we received two applications so another message was sent to the membership with an extended date to apply. This has yielded two more applications. A final message will be issue just prior to that cut off.

### **New Business:**

- **Review of Sponsorship of Minor Hockey application to the Creston Community Foundation for panned Ice Sports Legacy Exhibition: Tammy et al.** The monetary agreement specifies 75% of the funds will be given up front and after the further 25%. Tammy has prepared a draft of what the Exhibit will look like and where it is going to be placed, which is at the back of the bleachers. The draft of this plan will be in the Erickson room until the 20th of March for people to review.
- **AGM April 13 2PM Agenda:** Brenda has booked the Trinity United Church hall and a donation cheque for \$100 would be appreciated the week prior to the meeting. The agenda must be send out two weeks in advance of the meeting and Jason will do some research on how the election should work. The slate of nominees must be presented prior to the meeting by the nominating committee. Agreed the agenda will be sent to the membership on the 13th of March.

### **Manager's Report:**

Tammy said now we are waiting for summer student funding to come through. Sage and One Drive is taking up a lot of Tammy's computer time. Otherwise everything is going well. Alyson is tackling the collections end of things and they are working together on the data clean up for the switch over to the new system.

Regarding the Murphy equipment we need to get going on this. Jason will give Bernie another call regarding the move of this equipment. When it's moved it will be stored in the gap between the two buildings.

The weekend weekly talks are going along nicely. Lou Knafla will be delivering a talk at the Erickson Room at the Rec Centre on April 6 at 1PM. Lisa will be delivering the next talk at the Library.

**Board Moved to In Camera Session:**

**NOTE: Next meeting time frame will revert back to the morning on the second Tuesday of the month. Everyone is asked to check their schedules to ensure this change will work for them.**

**Meeting Adjourned: 7:05**

**Next Meeting April 9, 2024 Creston Valley Funeral Home**