

# Creston Historical and Museum Society

## Meeting Minutes

**Tuesday May 14, 2024**

*We acknowledge that we meet on the unceded traditional territory of the Yaqan Nukiy with the Ktunaxa Nation*

**Present:** Todd, Jim, Vicky, Ron, Jason (President), Brenda (Rec. Sec.)

**Regrets:** Len

**Greetings and Round Table Introductions:** Each Board member introduced themselves and provided some personal history.

**Chair opened the meeting at 9:40**

**Review and Acceptance of Meeting Agenda:** Under *New Business* Tammy added the Helen Taggard Headstone, also under *New Business* Jason added Board Governance Training and Strategic Planning. Jim added under *New Business* Signage and Jason requested a change to the order of the agenda so the Manager's report falls after *Old Business*. Todd motioned to accept the modified agenda, Jim seconded. Carried Unanimous.

**Review and Acceptance of Meeting Minutes from April 9:** Brenda motioned to accept the minutes, Ron seconded, Carried Unanimous.

**Old Business:**

- **Financial Report: Tammy/Todd:** Tammy said that Lenka has the account set up and now they just have to figure out how to use it. There is nothing unusual in the current finances but the previous accountant's invoice was fairly significant and therefore of note. The current balance in the checking account is down to 13K so Tammy suggests we should do a transfer from one of the investments as we normally do this each year at this time. The usual amount of transfer is 60K. The reason for the required increase is due to the additional expenses of the summer students. Currently there is a

term deposit of 291K that can be accessed. The Board agreed to move 60K from the term deposit to the checking account. It was suggested to look at an investment policy for the Museum in future. Jim suggested we speak with the new financial manager at Credit Union in order to obtain some financial advice. Jim motioned to accept the financial report as presented, Todd seconded, Carried Unanimous.

- **Murphy Farm Equipment Update:** Jason said that Jeremy Piva spoke to Bernie Meeks about this move and it should be happening sometime next week. The equipment will be stored between the two buildings under tarps for protection. The Board agreed that Bernie should be compensated for storing this equipment the better part of the last two years. Jason will review this situation and determine what a fair amount should be after talking to Bernie.

**Manager's Report:** Tammy says that things have been a little crazy due to the Centennial event, but otherwise it's all going very well. She reminds the Board about the special council meeting at 4PM in the Creston Room at the Rec Centre tonight. There will be a video by Chris Luke and a recognition of Bill Constable turning 100 years old, and a shout out to the Museum so the Board is invited to the meeting and also to the reception at 6 PM at the Brewery. The Blossom Festival parade takes place on Saturday at 11 but unfortunately the model T isn't running so they will be walking. All Board members are invited to join and just dress reflecting a costume that existed within the last 100 years. Of note, if we want to use the model T in future it will need an entire engine re-haul which will run between 3 and 4 thousand dollars. This could be a potential budget item for next year. Alyson is putting in her 1924 exhibit out for the Centennial event and she is also expecting her third child. She will be going on leave in the early fall. Congrats Alyson! Tammy suggests that the membership be involved when it comes to determining what to do with the Murphy equipment. She is ready to do an open House scheduled on June 8. Ron suggests that first we need to do some work up front about our long term vision for displays for the entire museum. The Board agreed to wait until we can examine some researched choices and bundle that into our strategic plan. Tammy is still working on the Fire Plan and will have it

ready for the next meeting. Todd motioned to accept the Manager's Report, Vicky seconded, Carried Unanimous.

### **New Business:**

- **Larry Binks Appreciation:** Larry was asked to chair the AGM and did an excellent job. He currently is not a member of the Museum so the thought is that we could offer him a lifetime honorary membership. There are a few folks who have already been given life time memberships but the numbers are small. Ron motioned to bestow an honorary life time membership to Larry Binks, Jim seconded, Carried Unanimous.
- **CBT Workshop May 2 Report:** Ron said his report is self explanatory but beyond that it was very good information. Vicky, Ron and Brenda were able to get to know one another a bit better and enjoyed the trip.
- **Legal Fees Alyson Small:** Last summer and fall Alyson consulted a lawyer as to how she should be reacting given the difficult situation she was in working in. The cost was just over \$1000. The Board agreed that she should be compensated as she was under considerable stress for a lengthy period of time. Jason will prepare a letter to her to acknowledge what she went through and that the Museum will cover the cost of the legal fees. Ron motioned to compensate Alyson in the amount of \$1,100, Vicky seconded. Carried Unanimous.
- **Marker monument.** Helen Taggard's daughter contacted Tammy to ask if the grave marker they had made for her mother, who passed away two years ago, could be placed somewhere on the Museum grounds. Helen was a life time member and loved the Museum very much. The marker is 12" by 20" flat. Tammy says this request does align with some of the other memorials like benches and plaques that are already placed on the grounds. Jason's only concern is whether or not it should be placed in a cement base first in order to preserve it. As well it should be noted that the museum will not be responsible for the upkeep of this marker. Todd motioned to place the headstone marker of Helen Taggard on the Museum

grounds, exact spot of Tammy's choosing, Jim seconded, Carried Unanimous.

- **Board Governance Training/Strategic Planning:** Jason said that there is an online option through the BC Museum Association which would allow us to do it on our own time. It should be a great starter for everyone and it costs only \$4.99 a piece if the entire Board takes it. Jason proposes we move ahead with this and place a timeline on it so members complete it within a reasonable period. Tammy to double check the details for this course for the next meeting. As for a strategic planning session it was agreed that we obtain the assistance of an outside facilitator and that CBT does offer non profit advisors and consultants. Tammy will also check to see if the BC Museum Board has facilitators.
- **Museum Signage:** Jim said the sign by the Grain elevator is in terrible shape and asks if we get a new one or take the old one to Rook for refinishing. Tammy said there is another sign but it just needs to have added to it the number of kilometers away the Museum is from the signage, and someone to take it in a truck, remove the old one and replace it with the new one. Jim is willing to take the lead on this.
- **Setting up Museum addresses for the new members:** Tammy will set up the rest of the new Board members with Museum email addresses. Brenda confirmed for the Board that it will meet every second Tuesday of each month of the year at 9:30 am in the Carr Building.
- **Individual Donation:** Jim said he has been contacted by an unnamed gentlemen who wishes to make a monetary donation to the Museum but would like the money to go to a specific project. The amount is unknown but this person has donated previously. Jim will check to see if he is willing to wait as the Murphy project might be an option for him. The model T engine rebuild would also be another option.

**Jason motioned to adjourn the meeting at 11:03. Jim seconded**

**Next Meeting June 11, 2024 (Brenda to send out a list of meeting dates for the remainder of the year)**