

Creston Historical and Museum Society

Meeting Minutes

Tuesday June 11, 2024 Carr Building

*We acknowledge that we meet on the unceded traditional territory of the Nukiy within the
Ktunaxa Nation*

Present: Vicky, Len, Todd, Jim, Ron, Jason (Pres.), Brenda (Rec Sec.)

Regrets: Tammy

Jason opened the meeting at 8:58.

Review and Acceptance of Meeting Agenda: Under *New Business* Todd added coverage for Alyson Small's maternity leave. Ron motioned to accept the agenda. Todd seconded. Carried Unanimous.

Review and Acceptance of Meeting Minutes from May 14, 2024: Brenda motioned to accept the minutes, Todd seconded. Carried Unanimous.

Old Business:

- **Financial Report:** Todd said the financial figures are in good order and of note was the payment made to Bernie Meeks for storage of the Murphy items. This amount of \$2,625 was significantly less than the \$400 per month for the period of storage (which would have been \$5,250) so the Board would like to thank Bernie for suggesting and accepting an amount less than what he would have been owed. A second payment of note was \$1,100 to Alyson Small for the legal fees incurred last year and as an information item the summer students grant was received in the amount of \$21,000.
- **Murphy Farm Equipment - Next Steps?:** Jason said the equipment is now on site and many thanks to Ron who assisted in getting it placed between the buildings. We have yet to receive the bill from Piva for the moving but it should be noted for the record that Piva moved the cedar free of charge. Brenda will work with Tammy to post a thank you to both Bernie and Jeremy from Piva for their support of the museum.
- **Museum Signage Update:** Jim said he took the new sign in and had the number of kilometers added and now the old sign needs to be removed and the new one installed. Jason said he is willing to help Jim do this.

Review of Manager's Report:

- **Jason said that the Blossom Parade Museum entry was a success and as they were walking the route they received many positive comments and welcoming remarks to Tammy.**
- **Forest Fire Response Paper and Cost Estimates:** Following the Board's review of Tammy's proposal there were a number of questions. It was agreed that until these could be addressed by Tammy the item would be tabled to the next meeting.
- **RBC Foundation Grant Application:** The Board agreed that this is definitely a grant we can and should apply for, however since Tammy is away and there are only two days until the deadline we will pass until next year. However in the meantime we can prepare a plan for a proposal for this grant.
- **Upcoming dates, BCMA Conference in Prince George:** Who is going and who normally goes? Either Tammy or Alyson however this question will be directed back to Tammy when she returns.
- **Of Note: Tammy did an excellent job preparing the power point presentation for the Centennial Blossom Festival opening ceremonies.**

New Business:

- **Governance Training -How far is everyone along? Discussion?:** Ron said he finished the course and it's only a couple of hours in duration but the information is very good and the BC Museum Association is to be commended. However a couple of board members did not receive the email from Tammy with the link to the course so it will have to be re-sent. Everyone agreed that they will finish the course and be ready to discuss any issues or questions they might have at the next meeting.
- **Strategic Planning Session:** Jason said that Tammy is searching for a facilitator and will report back in the next meeting.
- **A Review & Discussion of List of Priorities from Interim Board:** Jason told the new Board that since the interim Board was temporary that they could not tackle any major issues or projects but they did put together a list of items they thought would be important to look at. (EG Repairs to the train, moving of Murphy equipment, tidying up of the yard etc.) Jason read the list and most of the items have actually been completed. He will forward this document to everyone.
- **Museum offices Upgrade and Video Room/Links to Priorities:** Ron said that after spending time on the Museum grounds and watching Tammy lead orientations he suggests that the Board take a look at re-doing the entryway to make it more user friendly and tackling a potential office renovation and upgrade, in other words an internal reorganization. The RBC Foundation Grant could be the monetary vehicle to do

this. A video room would make a great deal of sense and it would be a place for people to gather. A formal space for Board meetings would be ideal and possibly we could look at other uses for the Carr building. At the moment the only occupants are the quilters. The Board agreed that any formal planning around this idea would only be with the agreement of the Museum Manager. Jason, Ron and Brenda to talk to Tammy.

- **Coverage for Alyson Small's maternity leave:** Todd suggests that we should start looking for a replacement as soon as possible. However the qualifications, number of hours per week and length of time required are all unknowns. This also links to succession planning. This item will be tabled to the next meeting for discussion with Tammy.
- **The Board agrees to begin all future monthly meetings at 9 instead of 9:30 am.**

Jason adjourned the meeting at 9:55

Next Meeting July 9, 2024