

## Creston & District Historical and Museum Society

### Meeting Minutes

***Tuesday September 10, 2024***

*We acknowledge that we meet on the unceded traditional territory of the Nukiy within the Ktunaxa Nation*

**Present:** Tammy, Todd, Jim, Len, Vicky, Jason (Pres.), Ron, Brenda (Rec. Sec)

**Jason called the meeting to order at 9:00.**

**Review and Acceptance of Meeting Agenda:** Brenda motioned to accept the agenda, Jim seconded, Carried Unanimous.

**Review and Acceptance of Meeting Minutes from August 13, 2024:** Vicky motioned to accept the minutes, Jim seconded, Carried Unanimous

#### **Old Business:**

- **Financial Report:** Todd said the numbers all look good and Tammy is now using the new SAGE system, however she is still experiencing a few glitches which she will check out with Lenka. The RDCK grant came in at \$125,619 and the term deposit matured. \$150K was invested in a redeemable GIC and \$150 in non re-deemable.
- **HR Transition/Goodbye Alyson New Staff Update:** Tammy said Alyson's last day was September 4. She will be on medical leave to the end of the month and maternity leave following that date. Ashley is working three days per week and Brenda one six hour day. Both are learning and working out well.
- **Update on CBT Strategic Planning Session:** Jason said the prep meeting with Tammy, Todd and Alan Shell from CBT Revelstoke was about three hours long but very worthwhile. He went through a list of items in order to become more familiar with the Museum and in doing so created a direction to go in. Tammy will forward his report to the Board. From this point he will send out a tender for bids to facilitate the planning session. The cost will be approximately \$3,000 in total. It will be a full day split session with our vision and mission discussed first and then secondly will be the creation of the action plan. The time line moving forward will be about two to three weeks from the assessment and the end of September will be the cut off for bids. It is hoped once the facilitator is chosen that the session will be mid October or November.

**Manager's Report:** Tammy said this year they had a very good response to all the summer programming. The Ice Sports exhibit continues to move forward and she just received their

interim report. She completed the BC Arts Council reporting stats and there will be no requirement to complete a full application for the next two years. The Fall Fair was awesome and it was a fantastic venue and the both staff were busy on Saturday. They saw a huge number of people and about 3,000 came through the doors and of these 1,000 were youth. The Museum will remain open six days a week until September 21 and then they will return to shorter days and hours. The Lions 85th anniversary is this year. There will be a free day at the museum with the Lions and their guests from the area. This will take place Saturday afternoon from 1-3:30 September 21. Board members are all welcome to attend.

#### **New Business:**

- **Review of Bylaws: General Meeting: 3.8-3.11, Director's Meeting: 4.1, 4.3, 4.4, 4.6, 4.7 and 5.1 to 5.5: The Board moved into a Committee Discussion.**
- **Review/Approval of Five Year Budget Plan and Rate of Inflation:** This document has been presented to the RDCK and covers this year and to 2029. However the figures are more realistic only up to 2025. In the past this document was not approved by the Board but had been discussed in previous years. Tammy usually puts it together and does the presentation to the RDCK. Jason reminded the Board of their duty to be fiscally responsible when it comes to these figures, expense and revenues for projects. For this reason next years budget plan will be reviewed and then approved by the Board before going before the RDCK. Jim motioned to accept the document, Todd seconded. Carried Unanimous.
- **CBT Meeting to Follow Regular Meeting:** Tammy has arranged for Uli Mueller and Will Nixon, who are in town today from CBT, to join the Board at 11 AM to present and discuss the RED grain elevator situation and potentially what role we feel the Museum might play in it's future. They will give the Board an overview and they want to know if we have any interest in taking ownership of the building. CBT currently owns the building and property surrounding it.

**Ron motioned to adjourn the meeting at 10:05, Len seconded.**

**Next Meeting October 8, 2024**

**BDH**