

Manager's Report

8 April 2025

Update From Last Meeting:

The primary focus was on making amendments to the Bylaws. Following contributions from several Board members and a couple conversations with Todd, we have a revised set of Bylaws that addresses most concerns that can be presented for adoption. The Special Resolution was sent with the notice of AGM and the revised bylaws are available on our website; so far, no one has asked for a copy.

Operations Highlights:

- Financial statements for 2024 are complete
- Received BCAC Accelerate grant for \$5,000 per year for two years to support staffing and programming costs at the grain elevator; *proposal attached.*
- YCW Program Coordinator funding received; Collections Assistant not approved due to reduced program funding and increased requests; still awaiting Archives Assistant position.
- Ashley and Brenda working on stocking gift shop with local and Canadian items.

Community Partnerships:

- Margaret Moore exhibit at Tilted Brick gallery delayed to allow full involvement from Yaqan Nukiy; looking at mid-summer
- Community Wildfire preparedness Day, 3 May, will include BBQ and ToC FireSmart booth, collaboration from Community Forest and others; we will welcome volunteers to do fire mitigation work (spring clean-up) work, 1:00-4:30. Promotions going out next week.

Further Discussion:

- **Strategic Planning:** preliminary document for presentation at AGM is attached. There are gaps; please share any additions so we can get this finished prior to the AGM.

Important Dates:

- Bylaws Townhall 22 April 7:00 PM
- AGM 29 April 7:00 PM CDCC
- Community Wildfire Preparedness Day 3 May
- Bird Festival 9-11 May
- Summer student start date: 13 May
- Blossom Fest 16-18 May
- Kids Day 21 June

Collections:

Steady donations. Highlight: Dr. Henderson's medical certificate, 1908.

Programming:

Steady visitation; Brown Bag History filling the room; Preparing high school fire presentation

Exhibits:

Our History, Our Heroes exhibit now open at Rec Centre to very positive comments

Community:

Providing a prize for Cranbrook Heritage Fair; community-planning research requests

Volunteerism:

Spring/summer volunteer jobs posted by end of April.

Staffing:

Summer student applications being received; interviews begin 22 April