



# Manager's Report

14 October 2025

## Update From Last Meeting:

A key topic of discussion last month was our plan to fill Alyson's role, now that it is confirmed she will not be returning. I have divided my job tasks into broad categories and allocated most of the Visitor Services and some of the administrative ones to a new "Operations Manager" role. **A draft job description**, outlining a full-time position as we discussed, **is attached**.

- **Carr Building Rentals and Renovations:** Applications for funding have been submitted to New Horizons, Gleaners, Credit Union, and Western Financial Group. Todd figured out what was going on with the Calendarista booking platform, and I am hoping to get the website and boooing form updated in the next week or so.

## Operations Highlights:

- **Rotacrest:** We have received three separate inquiries for information about the history (specifically funding history) of Rotacrest Hall, that New Horizons and other interest groups can use to support their efforts to preserve it as a community senior-focused venue. They have been very grateful and appreciative of the information we've been able to provide; one comment: "We are fortunate to have such a great archive."
- **Community-Impact Research Requests:** Rotacrest is only one of several community-impact research requests we have received lately:
  - Information on former logging roads in Canyon for potential riding and walking trails;
  - Information to support an open house for Teddy Bear Daycare's fiftieth anniversary;
  - Maps, photographs, and other resources to support an RDCK watershed mapping project
- **Model T:** We have received a \$3,000 private donation to support the costs of an engine rebuild for Derry the Model T. I have contacted our mechanic volunteers and hopefully work will begin shortly.
- **Funding Opportunities:** Several potential funding sources have upcoming deadlines; would like approval to pursue the **opportunities attached**

## Further Discussion:

- **Staff Position:** Approval of draft job description.
- **Defamation claim from Luke Kurata**

## Important Dates:

- Brown Bag History 25 October
- **Volunteer Appreciation 15 November?**

## Collections:

*Helen and Rosanne continue with new arrivals; Patience and Bob are adding object photos; Chris is adding reference library.*

## Programming:

*Unexpected bus tour showed up on 30 September – thanks to the Brendas for coping with it!*

## Exhibits:

*Schoolhouse converted temporarily to special exhibit for TRD. Beginning work on Cold War / Hot Earth exhibit.*

## Community:

*Working with Creston Valley Advance, Legion on Remembrance Day recognition*

## Volunteerism:

*Continuing to post jobs on website and bulletin board, but personal requests still most effective.*

## Staffing:

*Patience started stipend-position work 17 September under UW - WEOG funding. Second grant for YCW 2025 received.*

*We bring the rich history of the Creston Valley to life.*

*The Creston Museum connects, educates, and engages to support a vibrant, inclusive community.*