

**Creston & District Historical & Museum Society**

**Meeting Minutes**

*Tuesday August 11, 2025 - Carr Building*

*We acknowledge that we meet on the unceded traditional territory of the Yaqan Nukiy within the Ktunaxa Nation*

**Present: Ron (Pres), Tammy, Vicky, Len (VP), Todd (Treas), Gillian, Brenda (Rec Sec)**

**Chair Ron called the meeting to order at 8:59.**

- **Review and Acceptance of the Meeting Agenda and Minutes from July 8 - Gillian moved to accept the agenda and minutes, Len seconded. Carried Unanimous.**

**Old Business:**

- **Financial Report:** Todd said there was nothing out of the ordinary to report but that admissions has gone up, which is to be expected given we are in the height of the summer months. We did receive the RDCK Grant and Tammy says there are two investments that are coming due, one amount is 150K and the other 75K. Ron suggests just putting them in a non redeemable for a year as the interest rate is not worth for a long term. Even if for some reason there was an emergency we could access the funds and just forfeit the interest. The Financial Report was accepted as presented. Gillian asks if it's possible to add the budget in coming months to the financial report. Tammy to tackle this.
- **Snow Removal:** Len said he has done some investigating and given the high costs nowadays for snow removal, it would be about six to seven thousand dollars we would have to set aside in our budget. He recommends we continue with Linden Wanek even though his availability is limited it is much less expensive. However we should set aside additional funds in next years budget. If the money is not spent we can always set it aside and grow a fund in the event of a huge snow winter.
- **Lifetime & Complimentary Museum Memberships Approval:** Jim passed around the plaque that has now been updated with the missing lifetime members names. It looks great Jim thank you so much! Tammy will determine where in the Museum it will be placed for maximum effect. The criteria for these memberships was discussed and agreed upon in the last meeting for lifetime and for complimentary memberships so

unless there are additional criteria to propose the decision of the Board can be formalized with a vote. There will be the two streams, the lifetime will be on the plaque and we can list the complimentary members on the website or through social media.

**Brenda motioned to accept the criteria for the two streams of recognition for Museum support and volunteerism. Vicky seconded. Carried Unanimous.**

- **Usage of the Carr Building:** Tammy said that she has been looking at technological booking options for the space, but none of them seem to fit our needs. Todd says he has an app that is very flexible and could give it to the Museum for free and it's called Calendarista. Tammy says trying to advertise and take care of enquiries and booking the room would take up a lot of time that she does not currently have. A process whereby the room can be tidied up and used for expanded activities will be a Board effort as Brenda, Gillian and Vicky are willing to step up to put a plan in place once a booking system is implemented.

**Manager's Report:** Tammy advises that the quilters should be left in place in the Carr building as they represent 12 1/2 day rentals per month guaranteed at \$3,500 a year. To manage the space with everything that would be required would be an additional burden to Tammy's schedule. However, once a booking system is in place we can begin to promote the space. Tammy has been speaking to Jan Potyok who has many years of experience with tourism gift shops and she is willing to help the Museum source products and develop the gift shop. Tammy has increased the gift shop budget to \$5,000 to support an expanded inventory. Tammy had a great experience recently at the care home as her presentation allowed a resident to regain lost memories. Regarding the Grain Elevator, Uli got back to Tammy with apologies and said that an issue came up that they first had to deal with so she will be in touch with her soon. This year's Fall Fair Theme is "Farm Kids" and the Museum will have it's own tent and Tammy has the students thinking about what type of exhibit they will present.

#### **New Business:**

- **Gathering of Cheque Signers:** In a previous meeting a vote determined that the three Board members who will have signing authority are Brenda, Todd and Len. Tammy will contact the Credit Union to set up a day and time for everyone to go in and sign the paperwork.
- **Halloween Museum Fundraiser:** Vicky said that this idea would be great to give the Museum exposure and raise money. Her idea is to decorate the Museum. The yard could be a graveyard and we could decorate the inside of the building. There are lots of items now on sale on Amazon like skeletons and bats that we could be purchasing. Vicky feels that a budget of around two to three thousand dollars would be enough to pull the event off. The idea is that the earlier part of the day or evening would be for the kids

and families and then later it would get scary for the adults. But to do it up right will be lots of work so a lot of volunteers would be needed. It was determined that this is a fantastic idea but we might not be ready to pull it off by October. However Vicky is willing to take the lead and pull together people and or groups to begin to make a plan for next year.

**\*ROUND THE ROOM\***

- Todd suggested that the strategic plan be on the agenda at least every quarter so that we can review it and make sure we are actually working on it.
- Jim said he has the paint to paint the door and will get this job done in the next couple of days.

Len motioned to adjourn the meeting at 10:01

Next Meeting September 8, 2025