

## **Creston and District Historical and Museum Society**

### **Meeting Agenda**

***Tuesday October 14, 2025 Carr Building***

*We acknowledge that we meet on the unceded traditional territory of the Yaquan Nukiy within the Ktunaxa Nation*

**Present:** Todd (Treas), Tammy, Gill, Jim, Len (VP), Brenda (Rec Sec)

**Regrets:** Ron, Vicky

**Chair to call the meeting to order:** Len called the meeting to order at 8:58

**Review and Acceptance of Meeting Agenda and Minutes from September 9, 2025:** Gillian motioned to accept the agenda and minutes, Todd seconded, Carried Unanimous.

### **Old Business:**

- **Financial Report & Discussion of Finances/Shortfalls: Todd/Tammy:** Todd said there was nothing unusual in the last couple of months. We did receive a large donation of \$3,000 from John Sheen. These funds were donated to support an engine rebuild for the Derry, the old model T truck. Otherwise we are on track for reaching budget in regard to revenues vs expenses. Admissions are lower than budget. Suggestion from Jim is to have more signage suggesting donation amounts. Further revenue should be received through the Carr building rental this fall. Todd said groups who receive RDCK funding have a meeting near the end of the year. If asked, what is the benefit of the library vs the Museum as they seem to be similar in size and scope but there is a huge difference in the funding amounts that are given to each. The Library staff are unionized and there are several full time employees. The Board agreed that we should be adjusting our next presentation for funding to the RDCK in December as we really need a full time staff member beyond Tammy so we really need additional funding. If we cannot obtain additional funding we must leverage our volunteers to do

the work. Another employee if hired could be focused on the recruitment of volunteers.

- **Final names for the Complimentary Museum List:** The Board agreed to add members to the Complimentary list. These members will not be named until the volunteer appreciation event which will be held in the new year. We also can add their names to a scroll to be posted. The Board agreed to have the recognition event January 17, 2026. If anyone has anyother names to add to the list pass these along to Tammy.
- **Carr Building - Update** - Tammy got the grant application submitted to the Federal New Horizons program and the total cost of the Carr Building project is \$50,874. We are asking for new flooring, tables chairs, storage shed etc. Also we require booking software, equipment, promotions, staff time. We are asking 25K through New Horizons, \$10,000 from Gleaners, \$5,000 from the Credit Union and \$5,000 from Western Financial Insurance. Gillian said the quilters have made an effort to clean up the room, which is great but more could be done. Yay to Todd who got the Calendarista program up and running!

### **Manager's Report**

Tammy said it's been busy, and currently she has been drafting a job description to fill Alyson's role. We need to keep Ashley and Brenda in the loop as they will be aboard till the end of the year. They will be now seated at the desk inside the office door so they can be the meeters and greeters for visitation instead of Tammy. Suggestion is to move ahead to form a hiring team to recruit a full time person as we already have the funding for 70% of the job albeit always only part time. However if funding does not go through we would have a salary gap. If we do not move ahead the person hired would not be aboard until next fall. We need to move ahead to do a hiring process. The new work description leaves Tammy with curator role. Anything visitor facing would be dealt with by the operations manager. Any administration as well, the volunteers, supervising summer staff. Wage per hour \$25 at 32 hrs per week with benefits (which Labor Standards considers as full time). The Board agreed to extending Ashley and Brenda 6

months so it will allow time to determine if we will have funding in place so we can begin a hiring process.

**New Business:**

- **Notice of Civil Claim - Brenda Draper, Jason Meidl, Joe Fraser & Creston and District Historical and Museum Society:** Tammy explained to the new Board members that the former Board Chair, Lucien Kurata, feels that statements both through technology and allegedly verbal amount to defamation and these caused him to lose project contracts. They don't know who the Jane Doe and John Doe are that added their comments to the Joe Fraser post. Tammy indicated we should know if we have a lawyer in place very soon.
- **Doors and Windows stored at Jason's Building:** Best thing to do is to connect with local contractors to see if any of them would be interested in purchasing them. We could also sell them on Marketplace. These are all standard products. Jason will likely be ok to keep them for another couple of months. Tammy to take this action.
- **Strategic Plan - Where are We At?: Tabled to the next meeting due to length and nature of the item.**
- **Date of November meeting:** Our normal meeting date is Remembrance day so the Board agreed to Thursday November 13 at 9 am. Len will be out of the country so Brenda will chair the meeting.

**\*ROUND THE ROOM\***

- Len - The stairs reno needs to be in the budgetary process for next year as they really need to be done.
- Brenda said the two Brenda's working together on the Statutory holiday were busy as she had never experienced a bus tour before. It was an interesting experience.

**Todd motioned to adjourn the meeting at 10:45**

**Next Meeting November 13, 2025**