

## **Creston and District Historical and Museum Society**

### **Meeting Minutes**

***Tuesday September 9, 2025 - Carr Building***

*We acknowledge that we are meeting on the unceded traditional territory of the Yaquan Nukiy within the Ktunaxa Nation*

**Present:** Jim, Tammy, Vicky, Gillian, Todd (Treas), Ron (Pres), Len (VP), Brenda (Rec Sec)

**Chair Ron called the meeting to order at 8:59.**

**Review and Acceptance of Meeting Agenda and Meeting Minutes from August 11th 2025: Correction to the Minutes, Jim was in attendance (apologies) Gillian motioned to accept the agenda and meeting minutes, Jim seconded, Carried Unanimous.**

### **Old Business:**

- **Financial Report: Todd/Tammy:** Tammy has now added the budget to the Financial Report as per Gillian's request last month. The year to date is added twice. Todd said \$6,275 was investment revenue in the form of interest. Jim confirmed that the non-redeemable investments can be redeemed if there is a reason to but we would just lose the interest accumulated. The general admissions revenue will not meet budget Gillian noticed. This could have been because of low numbers in May and June. Should we charge for admittance? The last five years it has been by donation but it used to be \$3 per person and \$10 per family. A suggestion was made to make a larger sign that says "by donation". Ron suggested we look into making a change for next year around admission. Of note, the corporate donations were above budget but two of the grants are "in" and "out" monies. Todd noted the building fund is still coming up as zero. Tammy to look at this again as it currently is over \$6,000.

- **Usage of Carr Building Update:** Gillian reported that we are looking at the Carr building to make it more attractive to renters. Vicky, Tammy, Brenda and Gillian met to discuss the issue. The quilters filled the space over many years. Gillian and Vicky will be meeting with Kate who is representing the Quilters on Thursday to further discuss changes the Board would like to see. But bottom line is that the quilters are a big renter and we want to work together. Some of the wishes of the committee are a review of the cabinets, rolling chairs, bins, cutting table and anything else we can do to make the room look better. Tammy said *New Horizons for Seniors* through the Federal Government has funding that is for projects driven for seniors and benefited by seniors and we can access up to \$25,000. The cut off for application is coming up soon but any funds from this grant could be used to make some positive changes in the Carr building. Also Tammy has adjusted the rental rates for the building; \$50 for half day and \$100 for full day.
- **Names for Museum Complimentary List:** Chad Luke is on this list already and the Board members suggested a few other names, and possibly inclusive of volunteers. The Board must decide whether these people would receive a letter, or certificate, or that a list is created and posted on our website or physically at the Museum. We could have a ceremony with a presentation for those chosen. This could be included during volunteer appreciation day once a year. A final decision to be made on this issue is tabled to next meeting.

### **Manager's Report**

Visitation has been very good. Fall Fair this year was fantastic, but we were asked to do two things, the kids activities and a booth. We need to provide the Fall Fair Committee with some feedback as it was suggested we don't do the kids activity but focus on our Museum booth only as that is the reason we are at the Fair. Tammy has submitted a funding application to the *Digital Citizen Contribution Program* and is asking for \$20,000 for an exhibit called *Cold War Hot Earth* and the Museum would be working in tandem with the high school for this project. Tammy will be on holidays September 28, for a week, however during this time

it's National Day for Truth and Reconciliation. The Yaqan Nukiy would like to do something at the School House on the Museum property. However, with Tammy gone Brenda will be alone we would need a volunteer to help out. This is an important partnership so we want to ensure it goes ahead. Brenda D is available to assist during that time. Finally The Alfa Romeo Club will be putting 10 cars down on the lawn for the day on Saturday, everyone is welcome to come see the cars.

### **New Business:**

- **Alyson's resignation:** Alyson was doing the research and exhibit planning, so now we are looking to find a second staff person. Tammy said that the visitor services would be the logical area to cover in the short term. But how does this fit with Tammy's retirement at some future point? Should we be mining the Universities or colleges? Alyson was working part time but the Board feels a full time position is necessary. This would be basically an Operations Manager, so that anything that faces the public and Administration as well would be dealt with by this person. This would also free Tammy up for CEO and curating. Brenda and Ashley are good to work until December or possibly longer. Ashley works 18 hours and Brenda is 6 hours per week. The new hire would also be responsible for the operation of the Gift shop as well as leading the Museum tours and events on site as well as coordinating the volunteers and managing the Carr building rental. Ron directed the Board to look at 2026 for a full time with all the criteria listed and Tammy to prepare the work description.
- **Murphy Equipment Next Step:** Todd said should we be looking at this equipment as we said we were going to ask the members what we should be doing with this. If equipment was moved to the elevator it would free up a lot of space. It was decided that given the current situation that this equipment should remain in storage until a more opportune time arises to deal with it.

**\*ROUND THE ROOM\***

- Jim said he is disappointed to hear about Alyson's departure. Is there an opportunity to do an exit interview with her? As we could always consider her in future should she change her mind or be in a position to return. Tammy will talk to her via an exit interview.
- Vicky thanked Jim for painting the door:)
- Len suggested that Board members should do some volunteering once in a while as it is a lot of fun and supportive of the Museum.
- Ron will be leaving sometime this month for the winter. Since he will not be physically present he can be available online. Len will cover the Chair position during this time.

**Meeting Adjournment: 10:18**

**Next Meeting October 14, 2025**